

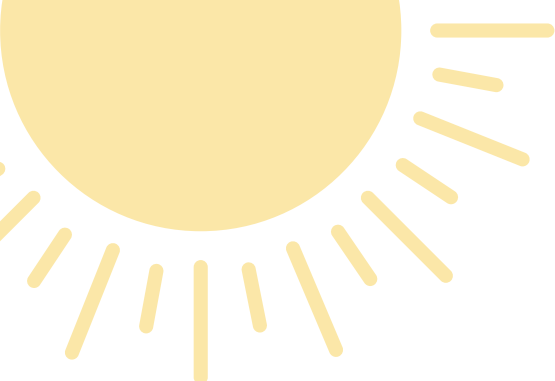


PLAY ACADEMY!

ARDEN SUMMER CAMP 2025

WELCOME PACKET





**WELCOME TO AN
UNFORGETTABLE SUMMER
ADVENTURE! WE ARE
THRILLED TO HAVE YOUR
CHILD JOIN US FOR A
SUMMER FULL OF FUN,
LEARNING, AND EXCITING
ACTIVITIES. BELOW, YOU'LL
FIND IMPORTANT
INFORMATION, INCLUDING A
LIST OF ITEMS YOUR CHILD
SHOULD BRING AND
NECESSARY PAPERWORK.**



**ALSO INCLUDED ARE THE PLAY ACADEMY
CAMP POLICIES AND PROCEDURES. WE ASK ALL
CAMP FAMILIES TO READ OVER THE POLICIES
AND PROCEDURES PRIOR TO THE BEGINNING OF
CAMP.**



IMPORTANT CONTACT INFORMATION

**MEET YOUR TEAM OF SUMMER CAMP
COUNSELORS!**

**SAMUEL ROMERO- DIRECTOR
(561) 344-8493**

**ANGELO BERARDINO - ASSISTANT
DIRECTOR (561) 685-6657**

**FATHIORO THIOUNE- ASSISTANT
DIRECTOR (561) 720 7876**

**SHIRA AZULAY - COUNSELOR
NICHOLAS AMATO- COUNSELOR**

**CUSTOMER CARE TEAM
(561) 849-4636
CUSTOMERSERVICE@PLAYMYHOA.COM**

**IF YOU HAVE ANY QUESTIONS ABOUT THE CAMP
EXPERIENCE, PLEASE DO NOT HESITATE TO
CONTACT US.**





IMPORTANT CONTACT INFORMATION

YOUR CAMP DIRECTOR OR ASSISTANT DIRECTOR CAN BE CONTACTED WITH ATTENDANCE INFORMATION OR QUESTIONS VIA PHONE CALL OR TEXT BETWEEN THE HOURS OF 8 AM-2:30PM.

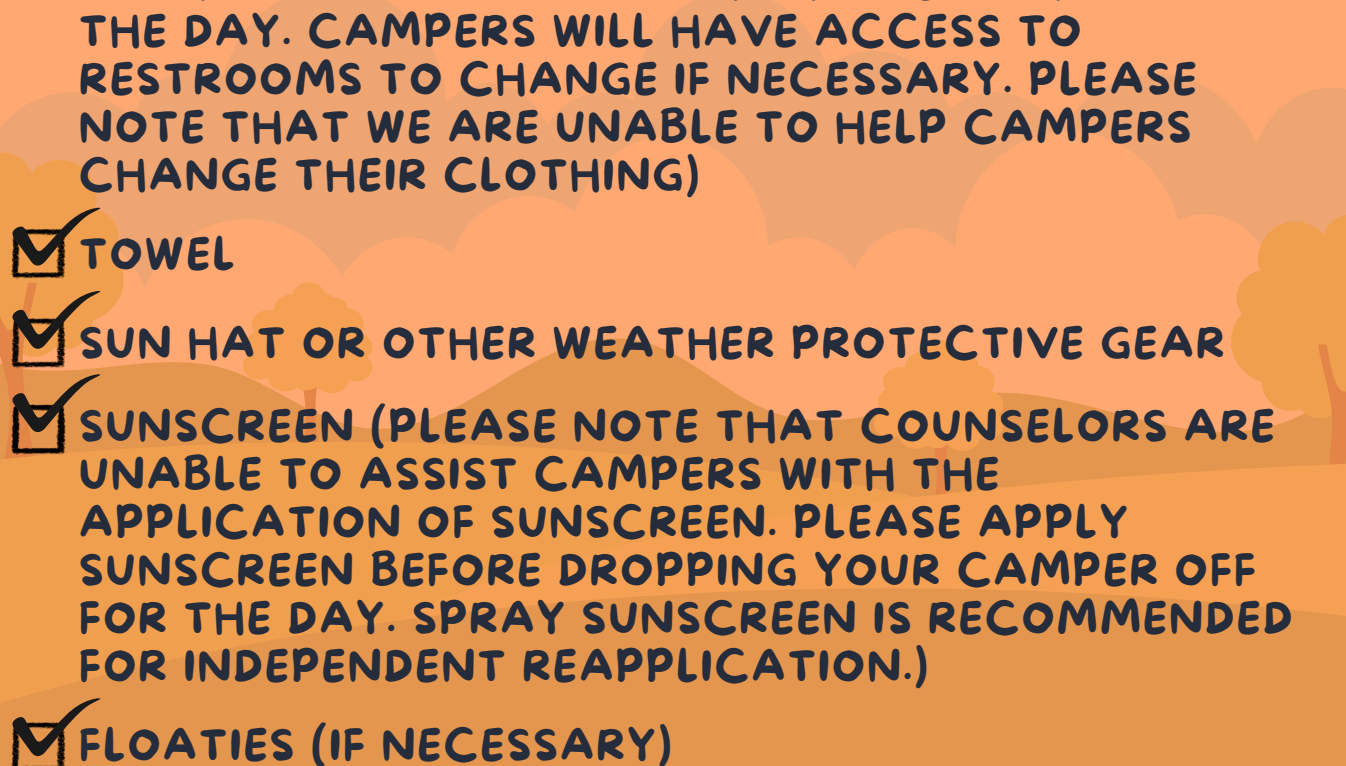
FOR LATE DROP-OFF OR EARLY PICK-UP, PLEASE CONTACT A LEAD COUNSELOR TO COORDINATE A MEET-UP LOCATION.

FOR ANY MORE PRESSING ISSUES OR CONCERNS REGARDING CAMP, PLEASE CONTACT OUR DIRECTOR OF SUMMER CAMPS.





WHAT TO BRING?

- ☒ **WATER BOTTLE (REFILL STATIONS WILL BE AVAILABLE)**
 - ☒ **SNACK**
 - ☒ **LUNCH (PLEASE BE AWARE THAT LUNCHES CANNOT BE HEATED UP OR REFRIGERATED)**
 - ☒ **CHANGE OF CLOTHES FOR EMERGENCIES**
 - ☒ **CLOSED TOE SHOES FOR PLAY TIME**
 - ☒ **SWIMSUIT (MANY CAMPERS CHOOSE TO WEAR THEIR BATHING SUIT UNDERNEATH THEIR CLOTHING FOR THE DAY. CAMPERS WILL HAVE ACCESS TO RESTROOMS TO CHANGE IF NECESSARY. PLEASE NOTE THAT WE ARE UNABLE TO HELP CAMPERS CHANGE THEIR CLOTHING)**
 - ☒ **TOWEL**
 - ☒ **SUN HAT OR OTHER WEATHER PROTECTIVE GEAR**
 - ☒ **SUNSCREEN (PLEASE NOTE THAT COUNSELORS ARE UNABLE TO ASSIST CAMPERS WITH THE APPLICATION OF SUNSCREEN. PLEASE APPLY SUNSCREEN BEFORE DROPPING YOUR CAMPER OFF FOR THE DAY. SPRAY SUNSCREEN IS RECOMMENDED FOR INDEPENDENT REAPPLICATION.)**
 - ☒ **FLOATIES (IF NECESSARY)**
- 



WHAT NOT TO BRING!

- ☒ ELECTRONICS
- ☒ MONEY, JEWELRY OR EXPENSIVE ARTICLES
- ☒ KNIVES OR WEAPONS OF ANY KIND
- ☒ TOYS

*PLAY ACADEMY WILL NOT BE RESPONSIBLE FOR ITEMS THAT ARE LOST OR STOLEN.



SCHEDULE

MONDAY - FRIDAY
8 AM - 2 PM

- | | |
|--------------------|--------------------|
| • WEEK 1 6/2-6/6 | • WEEK 6 7/7-7/11 |
| • WEEK 2 6/9-6/13 | • WEEK 7 7/14-7/18 |
| • WEEK 3 6/16-6/20 | • WEEK 8 7/21-7/25 |
| • WEEK 4 6/23-6/27 | • WEEK 9 7/28-8/1 |
| • WEEK 5 6/30-7/4 | • WEEK 10 8/4-8/8 |

THEMED WEEKS!

WEEK
1
6/2-6/6

SUMMER KICKOFF



WEEK
2
6/9-6/13

SPORTS EXTRAVAGANZA



WEEK
3
6/16-6/20

SUPERHERO WEEK



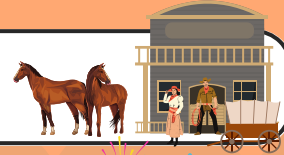
WEEK
4
6/23-6/27

PIRATES WEEK



WEEK
5
6/30-7/4

WILD WEST WEEK



WEEK
6
7/7-7/11

CARNIVAL FUN



WEEK
7
7/14-7/18

SPACE WEEK



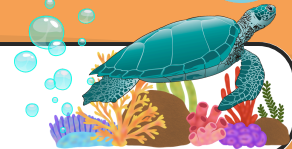
WEEK
8
7/21-7/25

NATURE WEEK



WEEK
9
7/28-8/1

UNDER THE SEA

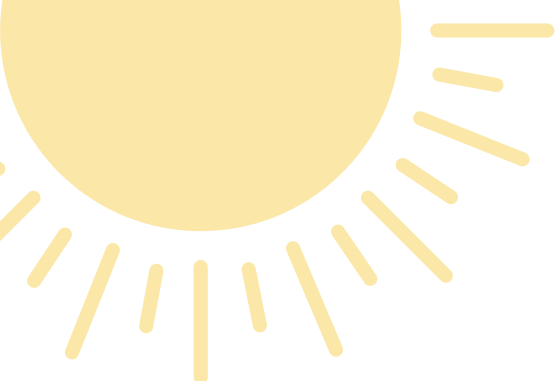


WEEK
10
8/4-8/8

END OF SUMMER BASH



WE'RE EXCITED FOR OUR THEMED WEEKS AT SUMMER CAMP—
DRESS UP, HAVE FUN, AND REMEMBER TO WEAR OUTFITS
SUITED FOR OUTDOOR PLAY AND ADVENTURE!



DROP OFF & PICK UP

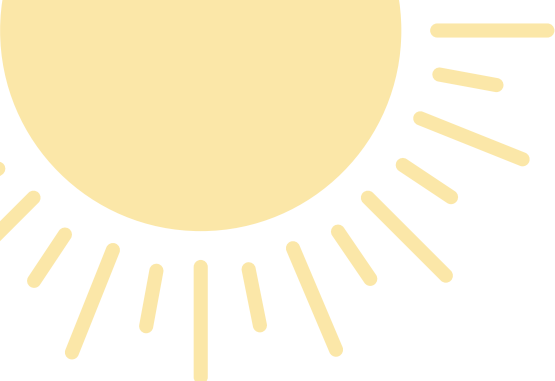
**ALL DROP-OFFS AND PICK-UPS WILL
TAKE PLACE AT THE PAVILION
NEAR THE BASKETBALL COURT.**

**ONE OF OUR COUNSELORS WILL MEET YOU AT THE
DESIGNATED LOCATION TO CHECK-IN YOUR CHILD
FOR THE DAY. YOU WILL MEET AT THE SAME SPOT
FOR PICK-UP UNLESS OTHERWISE SPECIFIED BY A
COUNSELOR AT DROP-OFF.**

**AN ADULT MUST CHECK IN WITH CAMP STAFF PRIOR
TO LEAVING SO WE CAN SIGN YOUR CHILD IN. IF YOU
ARE RUNNING LATE OR YOUR CHILD WILL BE ABSENT
FROM CAMP, PLEASE CALL AND LEAVE A MESSAGE
FOR THE LEAD COUNSELOR.**

**IF YOUR CHILD WILL BE LEAVING CAMP WITH
SOMEBODY OTHER THAN THE PERSON WHO DROPPED
THEM OFF, PLEASE BE SURE TO INFORM OUR
COUNSELORS DURING DROP-OFF. IF YOUR CHILD WILL
BE WALKING HOME WITHOUT AN ADULT, PLEASE LET
OUR COUNSELORS KNOW. ALSO, PLEASE FILL OUT THE
RELEASE FORMS ATTACHED.**

**CAMP STAFF MAY ONLY RELEASE YOUR CAMPER(S)
TO AN ADULT WHO IS LISTED ON THE RELEASE
AUTHORIZATION SECTION OF THEIR CAMPER
INFORMATION FORM.**



DROP OFF & PICK UP (CONT.)

EARLY PICK UPS & LATE ARRIVALS

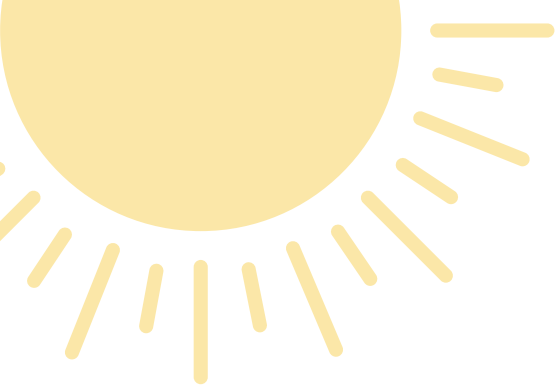
IF YOU ARE RUNNING LATE, OR YOUR CHILD WILL BE ABSENT FROM CAMP, PLEASE CALL AND LEAVE A MESSAGE FOR THE LEAD COUNSELOR. IF YOU KNOW OF ABSENCES AHEAD OF TIME, THE SOONER THE LEAD COUNSELOR KNOWS, THE BETTER. IF YOU NEED TO PICK UP YOUR CAMPER(S) EARLIER THAN 2:00PM, PLEASE NOTIFY THE LEAD COUNSELOR.

CAMP STAFF

OUR STAFF TO CAMPER RATIO IS 1:8. MOST COUNSELORS ARE COLLEGE-AGED OR ADULTS, AND SOME OF OUR COUNSELORS ARE MATURE HIGH SCHOOL STUDENTS. ALL CAMP STAFF PARTICIPATE IN AN INTENSIVE TRAINING, AND ALL OF OUR LEAD CAMP STAFF ARE CPR AND FIRST AID CERTIFIED. SAFETY WILL ALWAYS BE THEIR PRIORITY.

LUNCHES & SNACKS

CAMPERS MUST BRING A BAGGED LUNCH TO CAMP EVERY DAY. CAMPERS SHOULD ALSO BRING A SNACK. PLEASE PLAN FOR MEALS THAT DO NOT NEED REFRIGERATION OR TO BE HEATED UP IN A MICROWAVE. THERE ARE NO VENDING MACHINES ON SITE. ALL CAMPERS AND STAFF ARE REQUIRED TO WASH THEIR HANDS BEFORE AND AFTER SNACK AND LUNCH. IF YOU HAVE ANY QUESTIONS OR CONCERNS PLEASE FEEL FREE TO CONTACT OUR CUSTOMER SERVICE TEAM.



DAILY SCHEDULE

8:00 AM - 8:30 AM

Check-in & Free Play

8:30 AM - 9:45 AM

Outdoor PLAY!

Soccer, Dodgeball,
Kickball, Tennis

9:45 AM - 10:00 AM

Snack Break

Provided by Parent

10:00 AM - 10:30 AM

Field Games

Capture the Flag, Relay
Races, Team Challenges

10:30 AM - 12:00 PM

Arts & Crafts

Crafts, colors, and
creativity await!

12:00 PM - 12:30 PM

Lunch

Provided by Parent

12:30 PM - 1:45 PM

Pool Time

Splash relays, shark and
minnows, and more fun!

1:45 PM - 2:00 PM

Pick Up

**Get ready for action-packed days
and unforgettable adventures!**





CAMP POLICIES & PROCEDURES

CANCELLATIONS

IF YOU MUST CANCEL YOUR CHILD'S CAMP REGISTRATION, WE ASK THAT YOU GIVE US AS MUCH NOTICE AS POSSIBLE. IF YOU CANCEL MORE THAN 7 DAYS PRIOR TO THE START DATE, YOU WILL BE CREDITED THE FULL AMOUNT YOU HAVE PAID WHICH CAN BE USED FOR FUTURE CLINICS, LESSONS OR CAMPS.

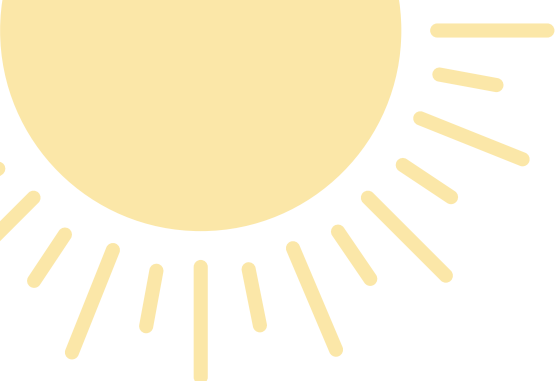
CANCELLATIONS ARE NON REFUNDABLE. IF CANCELLATIONS ARE MADE LESS THAN 7 DAYS PRIOR TO THE START DATE, THERE ARE NO REFUNDS OR CREDITS. NO REFUNDS WILL BE MADE IN THE CASE OF "NO SHOWS," LATE ARRIVALS, EARLY WITHDRAWALS, OR CAMP DISMISSALS DUE TO MISCONDUCT.

TRANSFERS

IF YOU MUST CHANGE YOUR CHILD'S CAMP REGISTRATION DATES, WE ASK THAT YOU GIVE US AS MUCH NOTICE AS POSSIBLE. THERE IS NO FEE TO RESCHEDULE A SESSION. HOWEVER, AS LONG AS THERE IS AVAILABILITY FOR THE SESSION YOU WOULD LIKE TO ENROLL INTO WE CAN ACCOMMODATE IT.

LATE PICK UP POLICY

CHILDREN WHO ARE STILL HERE BY 2:05PM WILL BE CHARGED A LATE FEE. LATE PICK-UP FEE FOR EXTENDED DAY IS \$5.00 PER 5 MINUTE INCREMENTS. EXAMPLE: PICK UP TIME ENDS AT 2:00 PM, IF PARENT SIGNS CAMPER OUT AT 2:05 PM, A \$5.00 LATE FEE WILL APPLY.



CAMP POLICIES & PROCEDURES

LATE PICK UP POLICY (CONT.)

IF A PARENT SIGNS THEIR CAMPER OUT AT 2:28 PM, A \$25.00 LATE FEE WILL APPLY. ALL CAMPERS NEED TO BE PICKED UP BETWEEN 1:45 AND 2:00PM.

IF A PARENT OR AUTHORIZED RELEASE CONTACT PERSON DOES NOT ARRIVE OR CALL WITHIN 5 MINUTES PAST THE DESIGNATED PICK UP TIME, STAFF WILL BEGIN TO CALL THE AUTHORIZED RELEASE CONTACTS FOR THE CAMPER.

BULLYING POLICY

BULLYING IS WHEN ONE OR MORE PEOPLE EXCLUDE, TEASE, TAUNT, GOSSIP, HIT, KICK, OR PUT DOWN ANOTHER PERSON WITH THE INTENT TO HURT ANOTHER. AT PLAY ACADEMY, BULLYING IS INEXCUSABLE, AND WE HAVE A FIRM POLICY AGAINST ALL TYPES OF BULLYING. WE WORK TOGETHER AS A TEAM TO ENSURE THAT CAMPERS GAIN SELF-CONFIDENCE, MAKE NEW FRIENDS, AND GO HOME WITH GREAT MEMORIES. OUR LEADERSHIP TEAM ADDRESSES ALL INCIDENTS OF BULLYING SERIOUSLY AND TRAINS STAFF TO PROMOTE COMMUNICATION WITH THEIR STAFF AND THEIR CAMPERS SO BOTH STAFF AND CAMPERS WILL BE COMFORTABLE ALERTING US TO ANY PROBLEMS DURING THEIR CAMP EXPERIENCE AND BETWEEN CAMP SESSIONS.



CAMP POLICIES & PROCEDURES

BEHAVIOR MANAGEMENT POLICY

THERE WILL BE INSTANCES WHEN SOME BEHAVIORS EXHIBITED WILL BE UNACCEPTABLE AND WILL REQUIRE DISCIPLINE. SUCH INSTANCES WILL BE TREATED AS THEY OCCUR AND A RECORD KEPT OF CAMPER MISBEHAVIOR NOTING DATE, TIME AND THE CAMPERS/STAFF INVOLVED IN THE INCIDENT. IN ADDITION, EACH INCIDENT WILL BE REVIEWED WITH THE DIRECTOR WHO WILL MAKE THE DETERMINATION OF THE APPROPRIATE OR INAPPROPRIATE BEHAVIOR.

BEHAVIOR GUIDELINES:

ALL CAMPERS ARE EXPECTED TO DEMONSTRATE A MUTUAL RESPECT FOR EACH OTHER, STAFF & PROPERTY. IN ORDER TO PROVIDE THE SAFEST ENVIRONMENT POSSIBLE, WE REQUIRE STRICT ADHERENCE TO ALL CAMP RULES AND POLICIES.

DISCIPLINE PROCESS:

- FIRST OFFENSE: THE CAMPER WILL RECEIVE A VERBAL WARNING.
- SECOND OFFENSE: CAMP DIRECTOR WILL BE NOTIFIED.
- THIRD OFFENSE: THE DIRECTOR WILL NOTIFY THE CAMPER'S PARENTS OF THE PATTERN OF INAPPROPRIATE BEHAVIOR.

***CONTINUED BEHAVIOR ISSUES MAY RESULT IN SUSPENSION FROM CAMP**



CAMP RULES & SAFETY

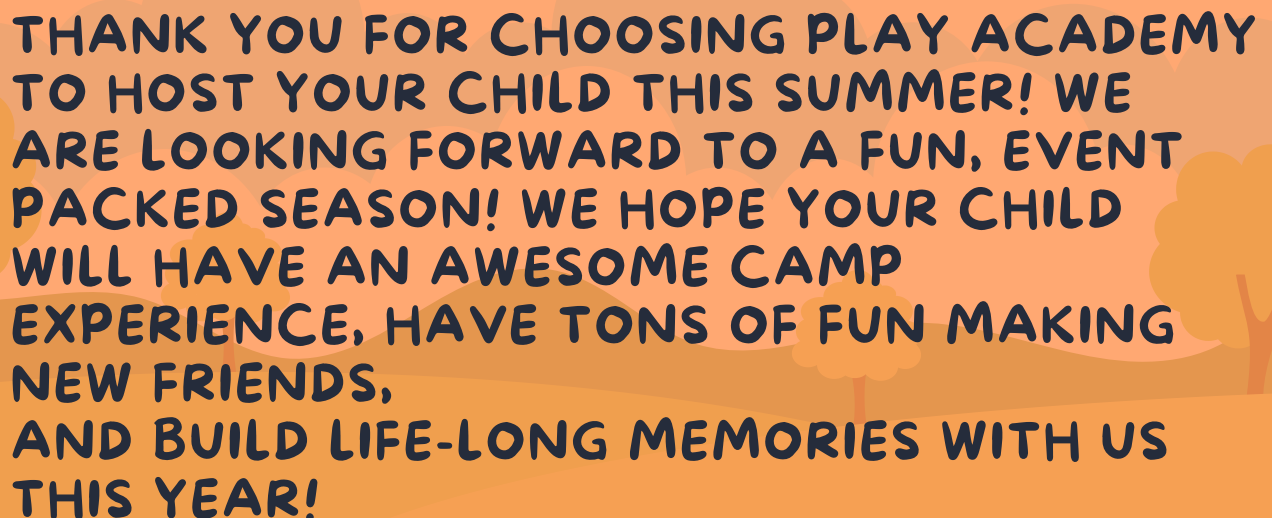
1. BE SAFE

- A. KEEP YOURSELF SAFE**
- B. BE SAFE WITH OTHERS**
- C. BE SAFE WITH EQUIPMENT AND SUPPLIES**

2. BE RESPECTFUL

- A. TO ALL CAMPERS AND COUNSELORS**
- B. TO THE PROPERTY AND CAMP SUPPLIES**
- C. TO THE ENVIRONMENT**

3. HAVE FUN!



**THANK YOU FOR CHOOSING PLAY ACADEMY
TO HOST YOUR CHILD THIS SUMMER! WE
ARE LOOKING FORWARD TO A FUN, EVENT
PACKED SEASON! WE HOPE YOUR CHILD
WILL HAVE AN AWESOME CAMP
EXPERIENCE, HAVE TONS OF FUN MAKING
NEW FRIENDS,
AND BUILD LIFE-LONG MEMORIES WITH US
THIS YEAR!**

